

CalATERS-Global Expense Summary

REPORT INFORMATION

Name John Chiang
Expense Dates 12/18/13-12/19/13
Form ID TEA000278149
Approver Richard J Chivaro
Start Date/Time 12/18/13 / 2000
End Date/Time 12/19/13 / 1155
Trip Location Bur-OAK-SF-Bur
Purpose of Trip
Authorization #/ Trip # /

REPORT TOTALS

Report Total 581.89 USD
Department Paid 417.58 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 164.31 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
12/18/13	Airfare - Commercial	208.79	Department Paid	United States (US	1.00		208.79
12/18/13	Lodging	164.31	Cash	United States (US	1.00		164.31
12/19/13	Airfare - Commercial	208.79	Department Paid	United States (US	1.00		208.79

Expense Sub-Totals

Airfare - Commercial 417.58
Lodging 164.31

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost count		46new